

Top Ten Common Errors on Eagle Scout Rank Application

1. Webelos Scout and Arrow of Light questions answered. Most Scouts have NOT completed 5th grade when they join. Typically the 4th "Yes/No" question should be answered NO.
2. Life Scout leadership position(s) and dates listed must be AFTER the Life Scout date. At least 6 months of leadership must be listed after Life Scout date and PRIOR to the 18th birthday. Use only the positions listed on the application. ASSISTANT PATROL LEADER and BUGLER is not an acceptable leadership positions to use for this requirement. More than one position can be listed and more than six months can be listed.
3. List Month/Day/Year for each merit badge. All merit badges listed on the application need to be turned into the Scout Shop and recorded through INTERNET ADVANCEMENT to be recorded at the council office. Do not wait for the next court of honor. Turn in the merit badges before turning in the application. If a Scout has transferred to Northern Star Council from another council, make sure to get a copy of his advancement records and put a copy on file at the council office. If you don't do it right away, you'll need to do it when submitting Eagle paperwork.
4. Date Joined a Boy Scout Troop. No official date is recorded at the council office. It **MUST** be **BEFORE** you earn a merit badge. Blue & Gold Banquet date or Arrow of Light date, or March 1 is a good date to use.
5. Check to make sure that at least 4 months for 1st Class to Star and at least 6 months for Star to Life and Life to Eagle are listed. Not one day short of 4 or 6 months. If reaching age 17, do the math and make sure you have enough time to complete the necessary requirements.
6. At least 4 required merit badges must be listed by the Star rank date. A total of at least 7 required merit badges must be listed by Life rank date.
7. Use a current ***Eagle Scout Rank Application*** form. Do not use forms dated prior to 2008 (see bottom of back side of Application. Hint: **You need to list the Project Name and Total Hours on Requirement #5.**) The current *Eagle Scout Rank Application* is available on line through the council website with a link to the national website. The application can now be filled out on line and printed off for signatures.
8. Entries must be legible. Messy corrections, unreadable handwriting, or too much white-out will not be accepted. **Do not use pencil.**
9. **Include the Confidential Reference Letters** when submitting the Eagle Scout packet to the Scout Office. If you do not have a Religious reference, write your own. "Scout's Own" can be listed on this line. Have the Scout write about the 12th point of the Scout Law, "A Scout is Reverent" or how a Scout practices "Duty to God" in the Scout Oath.
10. Scoutmaster's Conference Date needs to be done **PRIOR** to the 18th birthday.

What HAS to be done before 18th birthday?

1. All merit badges
2. 6 months of leadership while a Life Scout
3. Eagle Service Project
4. Scoutmaster's Conference

What can be done AFTER 18th birthday?

1. Signatures of Scout, Committee Chair, Scoutmaster
2. Handing it into the council office
3. District Board of Review

EAGLE SCOUT APPLICATION CHECK SHEET

You are ready to submit your Eagle Scout Application if you can check off each of the items listed below.

7

Current Application (Do not use forms dated before 2008)

8

All information legible; **(Pencil copies will not be accepted)**

Blue Box: (To be completed by Eagle Registrar.) Council number, type of unit, national number

Applicant's **FULL LEGAL NAME** spelled correct and legible.

Applicant's address and phone number. No abbreviations.

Unit type, local number, locations. No abbreviations.

4

Dates of entry in Scouting, First Class and Star Board of Review Dates **(month / day / year)**

No merit badges earned prior to "Date Joined Boy Scout Troop"

5

At least four (4) months between 1st Class and Star Board of Review

1

Webelos Scout and Arrow of Light questions answered (Most Scouts have NOT finished 5th grade when they join)

5

Date of birth. _____ (Merit Badges, leadership, service project, and SM Conference before 18th birthday)

5

At least six (6) months between Star Scout and Life Scout Board of Review dates

5

At least six (6) months between Life Scout and Eagle Scout Board of Review

9

References checked. Letters attached match names listed on application.

3

21 Merit Badges earned **(month / day / year)**. List in order they were earned.

6

Four (4) required Merit Badges earned prior to Star Board of Review date _____

Merit Badges: _____, _____, _____, _____

6

Three (3) additional required merit badges (7 total) prior to Life Scout Board of Review date _____

Merit Badges: _____, _____, _____

2

Credit may be given if applicant has earned both Emergency Preparedness and Lifesaving. Same is true with Swimming, Cycling and Hiking.

Must serve at least six months in a position of responsibility between Life Scout and Eagle Scout Board of Review dates. See application for list of positions. **Do not list leadership dates prior to Life Scout Board of Review date.**

Service Project completed after Life Scout prior to 18th birthday. **List Project Name and Total Number of Hours.**

Requirement #6 - Statement by applicant attached

10

Scoutmaster (Advisor/Coach) Conference date (Must be held prior to 18th birthday)

Applicant's signature, phone number and date

Unit Leader's signature, phone number and date

Unit Committee Chair's signature, phone number and date

PLEASE DO NOT SUBMIT PAPERWORK IN 3-RING BINDERS OR SHEET PROTECTORS. NO STAPLES

Note: If Board of Review is three (3) to six (6) months after applicant's 18th birthday, submit documentation stating reason for delay. If Board of Review is to be conducted **more than six (6) months** after applicant's 18th birthday, Indianhead Council will contact the Boy Scout Division at the national office for procedures to follow prior to scheduling the Eagle Board of Review.

